

**AGREEMENT**  
on student professional internship

concluded on ..... in Warsaw, Poland, by and between:

.....  
with its registered office in:

.....  
hereinafter referred to as the "Organiser", represented by:

.....  
.....

and

**SGH Warsaw School of Economics** with its registered office at Al. Niepodległości 162, hereinafter referred to as the "School", represented by:  
... - acting pursuant to a power-of-attorney granted by the Rector on ....

and

Mr./ Mrs./ Ms.\* ....., student's number .....

Form of study .....

Bachelor's/ master's study programme:

\* .....

Field of study: .....

PESEL/ passport No. \* .....

Address of residence: .....

hereinafter referred to as the "Intern."

§ 1.

The School refers the Intern for student professional internship, hereinafter referred to as the "Internship", under the management of the Organiser, in line with the programme and the Rules and Regulations of Student Professional Internship at SGH Warsaw School of Economics, which constitute an annex to Rector's Order No. 27 of 19 May 2016 on the introduction of Rules and Regulations of Student Professional Internship in SGH Warsaw School of Economics, hereinafter referred to as the "Rules and Regulations."

§ 2.

1. The Intern shall serve Internship with the Organiser for free.
2. The Internship shall take place in the period from ... to ... in the total dimension of not fewer than .... hours.
3. The Intern shall perform the following activities/ tasks:
  - 1) .....

\* delete as appropriate.

- 2) .....
- 3) .....
- 4. The Intern shall:
  - 1) observe the work order and discipline set by the Organiser, including the conditions of work performance with the use of electronic communication media;
  - 2) observe the principles of occupational health and safety and fire regulations;
  - 3) observe the professional secrecy and principles of protecting information received during the Internship;
  - 4) fulfil the procedures related to the Internship, set out in the Rules and Regulations.
- 5. The Organiser shall have a right to end the Intern's internship early in case the Intern violates any of the obligations referred to in Section 4.

§ 3.

- 1. The Internship shall not take place in conditions detrimental to health within the meaning of the provisions on labour law.
- 2. The School shall provide the Intern with personal accident insurance in the period from ... to ... . For the remaining duration of Internship, the Intern shall secure the personal accident insurance on his/ her own.
- 3. The School shall not be liable for any potential damages which were caused by the Intern during the Internship.

§ 4.

- 1. After the Internship, the Intern shall prepare a report on the course of the Internship in line with the template set out in Annex No. 4 to the Rules and Regulations.
- 2. The Organiser shall confirm the course of the Internship in the report specified in Section 1.
- 3. The report shall be the basis for internship clearance.

§ 5.

- 1. The Organiser designates an internship supervisor, i.e. ....
- 2. Change of the internship supervisor referred to in Section 1 shall not constitute a change of the Agreement.

§ 6.

- 1. Any changes hereto, with the reservation of § 5(2), require written form under pain of nullity.
- 2. This Agreement has been prepared in three identical counterparts, one for each of the Parties.

**SCHOOL**

**ORGANISER**

**INTERN**