

RECTOR OF THE WARSAW SCHOOL OF ECONOMICS

ADOIL – AZOWA - 0161/ZR -15/14

ORDER NO. 15 Of 25 April 2014

on the charges for some of the academic record documents issued by the Warsaw
School of Economics

Pursuant to para 56.1 of SGH Statues and in connection with para 21 of the ordinance of the Minister of Science and Higher Education of 14 September 2011 on the documentation of the academic record (Journal of Laws No. 20, item 1188) and para 5.1.5 of the ordinance of the Council of Ministers of 18 December 2012 on the principles of financial management of public universities it is ordered as follows:

§ 1

1. The following charges for documents of the first and second cycle study records are being established:
 - 1) student ID – 5 PLN
 - 2) electronic student ID – 17 PLN
 - 3) student book – 4 PLN
 - 4) diploma of higher education – 60 PLN
 - 5) additional copy of the diploma translated into a foreign language – 40 PLN
2. Students of programmes run in a foreign language shall not be charged for issuing a diploma of higher education translated into this foreign language.
3. Charges stipulated in section 1 shall not be collected from foreigners mentioned in article 43.3 of the act of 27 July 2005 – The Law on Higher Education (continuous text Journal of Laws of 2012, item 572, as amended) studying on a tuition - fee.

§ 2

1. The charge for issuing a postgraduate study diploma or a certificate of a training course shall amount to 30 PLN, unless such a charge has been previously included in the organizational costs of education.
2. The charge for issuing a postgraduate study diploma translated into English shall be 40 PLN.

§ 3

The charges for issuing copies of documents specified in para 1.1 and para 2.1 shall be 50% higher than for issuing originals.

§ 4

1. The following shall become ineffective:
 - 1) Rector's order No. 42 of 19 September 2006;
 - 2) Rector's order No. 7 of 20 January 2010
2. Issuing a copy of postgraduate study diploma in English made in compliance with Rector's order No. 42 of 19 September 20056 shall be charged at the amount stipulated in para 2.2 of the order mentioned in section 1.1 in the wording pursuant to the order mentioned in section 1.2.

§ 5

The order shall become effective upon signing.

RECTOR

prof. dr hab. Tomasz Szapiro