

Name and Last name: .....

Warsaw, .....

Student number: .....

E-mail/phone: .....

Semester of studies ..... Year of studies ..... Major: ..... Type of studies .....

### REQUEST FOR CONDITIONAL ENROLMENT / REPEATING OF SEMESTER, RECOGNITION OF REPLACEMENTS FOR SUBJECTS FAILED ON EXCHANGE AND SUBSCRIPTION TO SUBJECTS THAT ARE REPLACEMENTS

I kindly ask for consent for:

	<b>Conditional enrolment</b> for semester (number) ..... in sem. (summer/winter) ..... in acad. year .....		<b>Repeating of semester</b> (number) ..... in sem. (summer/winter) ..... in acad. year .....
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and to recognize the replacements for subjects failed on exchange and to subscribe me to the subjects that are replacements.

I apply for conditional enrolment or repeating of semester due to failing below mentioned subjects:

No.	Subject failed on exchange	ECTS points	No.	Subject failed on exchange	ECTS points
1.			3.		
2.			4.		

At the same time I apply for recognition of below mentioned replacements for above mentioned subjects and to be subscribed to them:

No	SUGGESTED REPLACEMENT			Way of subscription for replacement subject (please check only one square for each subject)	Preferred lecturer of replacement subject
	Course code	Name of subject	ECTS		
1				<input type="checkbox"/> I declare that I am subscribed for this subject in Virtual Dean's Office (VDO). <input type="checkbox"/> I ask to be subscribed to replacement subject conducted by lecturer mentioned aside.	Name and Last name: Code:
2				<input type="checkbox"/> I declare that I am subscribed for this subject in Virtual Dean's Office (VDO). <input type="checkbox"/> I ask to be subscribed to replacement subject conducted by lecturer mentioned aside.	Name and Last name: Code:
3				<input type="checkbox"/> I declare that I am subscribed for this subject in Virtual Dean's Office (VDO). <input type="checkbox"/> I ask to be subscribed to replacement subject conducted by lecturer mentioned aside.	Name and Last name: Code:

The choice below applies only to repeating of semester (checking both squares or checking none means option „NO“):

- I ask for foreign languages to be left in the declaration for the repeated semester (choose appropriate):  YES  NO

I DECLARE, THAT THE ABOVE MENTIONED LIST CONTAINS ALL SUBJECTS THAT I KNOW OF, THAT I FAILED IN A GIVEN SEMESTER. IF THE LIST WILL BE INCOMPLETE AND OTHER FAILED SUBJECTS WILL APPEAR, I ACKNOWLEDGE THE POSSIBILITY OF LATER CHANGE OF GIVEN DECISION OR NOT CONSIDERING OF THE REQUEST.

In addition, I acknowledge that:

- Subscription to the subjects suggested as replacements (which were not registered in VDO) may require deleting other subjects, especially subjects that collide (without separate announcement);
- Giving the preferred lecturer doesn't mean the subscription to the classes of said lecturer (i.e. in case of lack of places by the preferred lecturer, higher number of places by other lecturers or possibility of subscription for classes that don't collide with others, if this classes make collision), it may not require also subscription to the subject with any lecturer (i.e. in case of lack of places by all lecturers or not starting of subject);
- Giving of false information in fifth column of lower table (i.e. checking both squares or giving the false declaration of subscription to the subject) or not filling of fifth column may cause subscribing to subject suggested as replacement by the Dean's Office to any lecturer (without separate announcement);
- In case of consent for repeating of semester, all subjects other than the subjects suggested as replacements will be deleted from the declaration for the repeated semester (except of language classes; in relation to languages, deleting or leaving the foreign languages depends on check box under the table).

I commit to continuous tracking of class schedule in Virtual Dean's Office until receiving of the decision resulting with subscription for subjects suggested as replacement, since until then the final form of individual class schedule will be known.

In case of Dean's consent for replacement and not subscribing me to the subject, I declare to realize the replacement in first possible later semester.

COMMENTS OF THE ASSISTANT: .....

Student's signature

DEAN'S DECISION: .....