

**SGH Senate resolution**

**No. 248**

**of 25 April 2018**

changing SGH Senate resolution No. 128 of 12 April 2017 on the matter of the Rules and Regulations of First and Second Cycle Programmes at SGH Warsaw School of Economics

Pursuant to art. 161 of the act of 27 July 2005 - The Law on Higher Education (Journal of Laws of 2017 item 2183, as amended) and the ordinance of the Minister of Science and Higher Education of 25 September 2014 on the matter of conditions to be met by university study rules and regulations provisions, it is resolved as follows:

§ 1

In the Rules and Regulations of First and Second Cycle Programmes at SGH Warsaw School of Economics, being an annex to SGH Senate resolution No. 128 of 12 April 2017 as amended, the following changes have been made:

1) § 21.3 shall read as follows:

"3. A student shall be obliged to attend all classes scheduled in the relevant to him/her study plan, subject to lectures.";

2) § 26 shall read as follows:

"§ 26

1. The semester grade average shall be established based on the formula:

$$\text{grade average} = \frac{\sum_{i=1}^n A_i B_i}{\sum_{i=1}^n B_i},$$

where:

$A_i$  – final grade in a course or arithmetical average of grades in a course if it was taken more than once,

$B_i$  – ECTS points in a course,

$n$  – number of courses covered in a semester,  $i = 1, \dots, n$ .

2. Whenever the Rules and Regulations provide for calculating the average, it shall be rounded up to the hundredths.";

3) in § 37 sections 4a and 4b shall be added which read as follows:

"4a. The Dean may allow to resume study for the day of the diploma exam in reference to the person who:

- 1) resigned after being admitted to the defence, before the day of the diploma exam;
- 2) has not been admitted to the diploma exam due to a failure to meet the condition stipulated in § 39.2.3 and following this has been removed from the student list.

4b. The resumption stipulated in section 4a may not be allowed more than once.";

4) in § 38:

- a) section 6 shall read as follows: "6. A thesis may not be submitted later than on the last day of the retake session of the last semester of the programme.";
- b) section 7 has been added which reads as follows: "7. In a justified case the Dean may, at a student's request, extend the time for submitting the thesis, however by not more than 3 months.";

5) in § 39:

- a) section 1 shall read as follows: "1. A student shall be admitted to the diploma exam within three months of meeting the requirements for taking this exam.";
- b) section 6a has been added which reads as follows: "6a. The diploma exam in first cycle programmes or the defence of the thesis in second cycle programmes shall be in the language in which the thesis has been written.";

6) in § 40 section 2 shall be waived;

7) in § 41 section 2.1 shall read as follows: "1) the weighted average of grades obtained during the study period exceeds 4.70.";

8) in the annex to the Rules and Regulations of First and Second Cycle Programmes at SGH Warsaw School of Economics:

- a) in § 5 section 1 shall read as follows: "1. The thesis and the Thesis Evaluation Form/Thesis Chapters Evaluation Form shall be accepted by the supervisor who shall award a grade and sign the Thesis Evaluation Form/Thesis Chapters Evaluation Form, the template of which shall be determined by the Rector.";

b) in § 7 section 5 and 6 shall read as follows:

- "5. The reviewer shall be granted access to the electronic version of the thesis in the APD system.

6. The reviewer shall complete the review in the APD system, print it and submit the review to the relevant Dean's office within 15 days of being entrusted with his/her duties pursuant to section 4. At the reviewer's request, a print-out of the thesis may be provided by the relevant Dean's office. The reviewer shall return the thesis copy along with the review.";

c) in § 8 point 2 shall read as follows: "2) a printed out from the APD Thesis Evaluation Form/Thesis Chapters Evaluation Form.".

## § 2

1. The resolution shall become effective as of 1 October 2018, subject to § 1.4 and 5.a which shall become effective as of the date of passing.
2. Persons who before this resolution becoming effective have received only the Dean's approval to write the thesis in a foreign language, shall take the diploma exam in first cycle programmes or defend the thesis in second cycle programmes in Polish, not later however than by the end of the academic year 2018/2019.