

Instruction of the Dean of Bachelor Studies from 26th of July 2021 on the setting more than two exams on one day or a clash of exam times.

With reference to §23.6 and §23.8 of Rules and Regulations effective from 1st of October 2021 enabling the Dean of Bachelor studies to set an additional examination date in case of setting more than two exams on one day for a student or a clash of exam times between two exams, I introduce the following rules concerning additional examination dates:

3. For additional term of exam you need to apply on appropriate form, prepared and provided by Undergraduate Studies Office.

A. Case of the time clash of exams or setting more than two exams on one day

1. Students who have time clash of exams or those who have at least three exams on one day are entitled for additional term of exam in prolonged exam session. In case of overlapping times of exams it is assumed, that the student should take one of the colliding exams, and for others he can ask for prolonged exam session. In case of more than two on one day (without time clash) it is assumed, that the student should take two exams out of all and for others he can apply for additional term in prolonged exam session.

2. The condition for exercising the use of this entitlement is reporting before the first day of exam session (separately for first and second term of exam session) of the fact of collision or more than two exams in one day. Declaration can be made via e-mail with the address from SGH domain to the Dean's office assistant or in writing (during office hours) submitting sufficient information to Dean's office.

3. For additional term of exam you need to apply with electronic form in VDO or on appropriate form prepared and provided by Dean's office, however applications submitted in VDO will be considered first.

The instruction shall come into force on 1st of October 2021 and shall remain in force until further notice.

Thus, the Instruction of the Dean of Bachelor Studies regarding additional terms of exams applies from September 2018 with the annex are no longer in effect.