

KA107 INTERNATIONAL STAFF TRAINING WEEK

VENUE: **SGH Warsaw School of Economics,
al. Niepodległości 162, Warsaw, Poland**

DATES: **MONDAY 19th September – FRIDAY 23rd September 2016**

MONDAY (Sept. 19)		ACTIVITY
Room #151, main building	09:30 – 10:00	Registration of the participants
	10:00 – 10:30	Welcome address by the Vice Rector for International Relations, Professor Jacek Prokop and Head of International Centre, Mrs. Elżbieta Fonberg-Stokłuska
	10:30 – 11:00	Higher education system in Poland, Bologna System
	11:00 – 11:30	<i>COFFEE BREAK</i>
	11:30 – 13:00	Introduction to SGH Warsaw School of Economics: <ul style="list-style-type: none"> - structure, scope of responsibilities, activities and international programmes (CEMS MIM, double degrees) - grant and project opportunities for students, staff and universities from Partner Countries (e.g. Erasmus Mundus Joint Master Programmes, mobility grants etc.) after the presentation – Q&A session
13:00	Campus tour (approx. 40 minutes)	
<i>FREE TIME</i>		
Opasły Tom restaurant, 17 Foksal Street	19:00	Welcome dinner – taste of traditional Polish dishes
TUESDAY (Sept. 20)		ACTIVITY
Room #151, main building	09:00 – 09:30	Office of Admissions and Education Support <ul style="list-style-type: none"> ▪ Recruitment for degree studies ▪ Open Days
	09:30 – 10:30	Education Development Centre <ul style="list-style-type: none"> ▪ Trainings – education for youth ▪ E-learning
By room #151	10:30 – 11:00	<i>COFFEE BREAK</i>
Room #152, main building	11:00 – 12:30	“How to read Poland: crash course on history and culture” lecture by Ms. Małgorzata Nowicka (joint session with exchange students from Partner Countries)
	12:30 – 13:30	<i>LUNCH TIME</i>
Meeting in front of the main building	13:30	Warsaw City Walking Tour (around 4hrs)
WEDNESDAY (Sept. 21)		ACTIVITY
All day visit to CRACOW , former capital of Poland: Introduction to history and heritage of Poland (cost of the travel to Cracow + entrance to Collegium Maius is covered by SGH)		
	06:30	Meeting at the Central Railway Station Warsaw



Erasmus+



SGH

Central Railway Station	06:50	Train to Cracow
	~9:13	Arrival in Cracow
		Guided tour of Cracow (including among others Royal Route, Wawel Castle, Collegium Maius – Jagiellonian University)
Cracow Main Railway Station	18:45	Meeting at the main hall of Railway Station
	19:00	Return train to Warsaw
	~21:35	Arrival in Warsaw
THURSDAY (Sept. 22)		ACTIVITY
Library building	09:30 – 10:30	SGH Library – the main economic library in Poland <ul style="list-style-type: none"> ▪ Presentation about the Library ▪ Tour around the Library
Main building by room # 151	10:30 – 11:00	<i>COFFEE BREAK</i>
Room #151, main building	11.00 – 12.30	Research at SGH (by Prof. Marzenna Weresa Dean of the Collegium of World Economy)
	12:30 – 13:00	Project Support Office (Project Support Office Activities and types of projects)
	13:00 – 14:00	<i>LUNCH TIME</i>
	14:00 – 15:00	Lecture by Prof. Piotr Płoszajski “The Fourth Industrial Revolution: Challenge To Management Education”
Self-exploring of the city and museums visiting [see Info pack]		
FRIDAY (Sept. 23)		ACTIVITY
Room #151, main building	09:30 – 11:00	Presentations and discussions: <ul style="list-style-type: none"> - selection and services to outgoing students - reception of incoming students (Virtual Dean’s Office, Learning Agreement, nomination & application process, arrival etc.) - KA107 project – mobilities between Programme and Partner Countries Q&A session
	11:00 – 11:30	<i>COFFEE BREAK</i>
	11:30 – 13:30	Cooperation possibilities between SGH and Partner Universities – discussion panel with the participation of Prof. Jacek Prokop (Vice Rector for International Relations) and Prof. Krzysztof Kozłowski (Vice Rector for Teaching and Student Affairs)
Column hall	13:30	<i>FAREWELL LUNCH</i>