

Guide to accessing course outlines through the Virtual Dean's Office

Outlines of all SGH courses are stored and presented at the new edition of "Wirtualny Dziekanat" (Virtual Dean's Office – "WD") website. The site is now available English, so navigating it should not be a problem

Step 1

Type or paste the address of the WD into your browser:

https://dziekanat.sgh.waw.pl/wd_nowy/index.php?jezyk=ang

Step 2

Click on the "Course Browser" from left-hand menu, for the academic year you are interested in (link: https://dziekanat.sgh.waw.pl/wd_nowy/wi_wyszukiwarka.php)

The screenshot shows the top navigation bar of the Virtual Dean's Office website. The header includes the logo of the Warsaw School of Economics (SGH) and the text "SZKOŁA GŁÓWNA HANDLOWA W WARSZAWIE WARSAW SCHOOL OF ECONOMICS" on the left, and "VIRTUAL DEAN'S OFFICE" on the right. A language selector "PL" is also present. Below the header is a left-hand menu with several items: "Teaching programmes and studyplans (PDF)", "Course browser" (circled in red), "Virtual Facfinder", "Contact", "Old Virtual Dean's Office", and "Close window". To the right of the menu is a login form with fields for "User" and "Password", a "LOGIN" button, and a link for "Forgot your password?". At the bottom of the page, contact information for SGH is provided.

This screenshot shows the same website after the "Course browser" menu item has been selected. The dropdown menu is now open, displaying a list of academic years: "2015/2016", "2014/2015", "2013/2014", "2012/2013", and "2011/2012". The "2015/2016" option is highlighted in green. The rest of the page layout, including the header, login form, and footer, remains the same as in the previous screenshot.

Step 3

Once you are in the Course Browser main page, you may start to search for courses according to your preferences (as presented in the illustration below):

INFORMATOR SGH 2015/2016 - studia dwustopniowe

Searching by code:

Wyszukiwanie przedmiotów według tytułów

Searching by content of the descriptions:

Searching by teacher's name:

Wyszukiwanie przedmiotów według poziomów kierunków

Wyszukiwanie ofert według propozycji tematów w prac dyplomowych:

List of acronyms used for fields of study
 ADA - Analiza danych - big data
 ADM - Administration
 BAS - Badania i analizy społeczne
 EBI - E-Biznes
 EKON - Economics
 EAP - Economic Analysis of Law
 EURO - European Studies
 FIRA - Finance and Accounting
 GLO - Global Business, Finance and Governance
 GOP - Spatial Economy
 IB - International Business
 MISI - Quantitative Methods in Economics and Information Systems
 MSG - International economic relations
 POSP - Social Policy
 SM - International Relations
 TIR - Tourism and Recreation
 TMH - Turystyka międzynarodowa, hotelarstwo i usługi czasu wolnego
 ZARZ - Management

The browser allows you to search for courses using different criteria, e.g. by code numbers, by course titles (or their fragments), by contents of the descriptions (outlines), by teacher's name (instructor), by level of studies and majors.

If you are interested in a particular course, just type its title or 6-digit code and click on "Search" button. Keep in mind that course codes ending with the digit 1 are offered in English.

If you search by course codes, a list of one or more (if there are more faculty members offering the same courses) courses will be generated. If you search by course title, you will generate a list of courses with the same name. If you search by the instructor – you will generate a list of courses offered by the given faculty member.

Step 4

To get access to full information about a course use the active link with a course you are interested in.

Step 5

To get access to course syllabi (in pdf or www version) and more information about the instructor, just click on corresponding active link.

INFORMATOR SGH 2015/2016 - studia dwustopniowe

Course title: Global Management Practice (CEMS)

Code: 238351-0373 **7.5 ECTS points**

Teacher: PHD Jacek Miroński

Detailed course syllabus

[Printout in PDF format](#)

[Browsing in WWW format](#)

Course syllabus:

Main objectives of the course are: 1. creating awareness of one's own culture; 2. fostering appreciation of diverse cultural backgrounds; 3. increasing competence in interacting with different cultures; 4. building a global leadership competence

[Changing search criteria](#)

You may always print a syllabus either through pressing CTRL+P or any other combination of keys specific for your system, using the pop-up menu or the menu bar of your browser.

You may also download curricula of all SGH majors with learning outcomes available for the particular academic year by choosing "Teaching programmes and study plans (PDF)" option from left-hand menu (for a particular academic year) or choosing the same option from "SGH Fact finders" left-hand menu.

Remember to use "BACK" button to go back to the previous webpage.